

EXECUTIVE

TUESDAY, 18 JANUARY 2011

DECISIONS

Set out below is a summary of the decisions taken at the meeting of the Executive held on Tuesday, 18 January 2011. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

Members are reminded that, should they wish to call in a decision, notice must be given to Democracy Support Group no later than 4pm on the second working day after this meeting.

If you have any queries about any matters referred to in this decision sheet please contact Fiona Young, tel extn 1027.

5. ANNUAL AUDIT LETTER 2009/10 - AUDIT COMMISSION

RESOLVED: That the contents of the report and the Annual Audit Letter be noted.

REASON: To comply with the statutory requirements for the external audit of the Council.

6. FINAL REPORT OF THE NEWGATE MARKET SCRUTINY REVIEW

RESOLVED: That the following comments and recommendations be agreed in response to the final report:

Scrutiny Recommendation	Cost implication	Executive comment	Executive Recommendation
1. To improve the general cleanliness of the market. This can be achieved in the short term by: i) Early implementation of the Service Level Agreement (SLA) with a review after 3 months ii) Closing the market one day per quarter for deep cleansing (the first instance to be before	i) none given ii) none given iii) none given (but in the report <i>"They were however aware that this may be cost prohibitive"</i>)	i) This is understood to be in progress as part of the More for York review process. ii) Closure of the market would require advance notice to customers and stall holders, and would require cost estimates, and should be	i) Request that CANS officers include a review of the SLA agreement to consider cleanliness, and to report to the Executive Member a review after three months ii) Agree to examine if the outcome of I) in terms of measurements of cleanliness indicates that this action is necessary. iii) Request that officers review other suitable locations for storing waste.

<p>Easter 2011) And in the medium term by:</p> <p>iii) Exploring the possibilities of storing waste underground – possibly in St Sampson’s Square or by exploring other suitable options.</p>		<p>considered in the review of the SLA.</p> <p>iii) Without a cost figure this is difficult to assess, particularly in the current climate.</p>	
<p>2. To improve the public realm – this can be achieved in the short term by:</p> <p>i) Working with landlords and lessees of buildings surrounding the market to improve their general appearance</p> <p>ii) Trialing ‘sculpted style’ stalls along Jubbergate with a view to implementing this throughout the market in the medium term</p> <p>iii) Looking at ways of preventing unauthorised parking in Silver Street and the Market</p> <p>iv) Providing additional market stalls along Silver Street</p> <p>v) Improving the lighting in the area</p>	<p>i) Officer time – could be contained within existing work plans</p> <p>ii) Trial would be £5,000 fabrication and design costs with 4 units at @ £4,750. Total £24,000. Medium term would be £475,000 (100 x £4,750).</p> <p>iii) Mainstream budget</p> <p>iv) No costs given</p> <p>v) No costs given</p>	<p>i) Helpful addition to existing negotiations.</p> <p>ii) At this moment in time there would need to be a sound business case for the costs of changing the design. It is up to groups on the council to propose this within the budget process.</p> <p>iii) Helpful addition to existing work.</p> <p>iv) Subject to business case this could increase capacity and therefore income.</p> <p>v) Could be reviewed but subject to budget.</p>	<p>i) Agree</p> <p>ii) Notes the estimated costs which would require a growth bid to be proposed in the budget rounds.</p> <p>iii) Agree</p> <p>iv) Request officers examine business case for provision of additional market stalls.</p> <p>v) Request that officers review lighting of the market area to assess deficiencies to be met from existing budgets.</p>
<p>3. To begin to improve the early evening economy in the short term.</p>	<p>Officer time</p>	<p>Subject to negotiations with the</p>	<p>Agree, subject to agreement with market traders.</p>

<p>This can be achieved by undertaking a trial of a fixed closing time of 5pm for the market. It would also require all market traders to agree to trade until 5pm. The closing time to be reviewed in accordance with any other trading initiatives in the city centre.</p>		<p>market traders and their agreement there should be no harm in a trial.</p>	
<p>4. In the short term, to improve and make more attractive all entrances to the market This can be achieved by: - i) Looking at the positioning of stalls ii) Improving the lighting in the area iii) Improving general cleanliness iv) Making the Snickleways leading from the Shambles more inviting and recognisable as permissible routes to Newgate Market</p>	<p>i) officer time ii) repeat of 2 v) iii) repeat of 1. iv) No cost given</p>	<p>i) straightforward ii) as above iii) as above iv) For areas that are in council ownership could be considered within existing budgets for property. Otherwise as per 2i)</p>	<p>i) Agree ii) Request that officers review lighting of the market area to assess deficiencies to be met from existing budgets iii) See notes for 1. iv) For areas that are in council ownership could be considered within existing budgets for property. Otherwise as per 2i)</p>
<p>5. In the short term to encourage more open access from the Shambles and other properties that back onto the market. To</p>	<p>No costs given</p>	<p>Property owners are able to apply for pavement café licences and so would be</p>	<p>Agree</p>

encourage pavement cafes and 'walk through' premises where possible.		welcome to do so.	
<p>6. To improve the market stalls; this can be achieved in the short term by:</p> <p>i) Replacing the existing canopies on the market stalls at an approximate cost of £200 per canopy</p> <p>ii) To reduce the number of stalls in the market to enable freer footfall</p> <p>And in the medium term by:</p> <p>iii) Exploring the type of stall that would be most suitable to the marketplace</p>	<p>i) 100 x £200 = £20,000</p> <p>ii) no business case presented.</p> <p>iii) no costs presented</p>	<p>i) To be applied to the budget process.</p> <p>ii) Unclear how this can be met – but if linked to 2 iv) could be net neutral.</p> <p>iii) Officers managing the market will have awareness of what is available and being used elsewhere. Information for future budget decisions could be gathered.</p>	<p>i) Note to be subject to budget process.</p> <p>ii) Agree if this can be met at no additional cost with additional stalls on Silver Street.</p> <p>iii) Request that officers maintain information on options available to future budget decisions on the market</p>
<p>7. In the medium to long term to look at using the rear of the market for a new store for the market equipment.</p>	<p>Initial estimate cost of £21,000 'which may not be easy in the present economic climate'</p>	<p>Would require additional funding</p>	<p>Note to be subject to budget process</p>
<p>8. That a programme of reinvestment in the marketplace should be undertaken. To this end it is recommended that there is a 5% reinvestment of</p>	<p>5% of £450,000 is £22,500</p>	<p>Would require growth bid</p>	<p>Officers be requested to prepare business case for investment in the market.</p>

income generated by the market per annum.			
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REASON: In order to provide an appropriate response to the Scrutiny recommendations, whilst taking account of the cost of the proposals within the Council's budget as a whole.

7. SCHOOL TRAVEL PLANS AD HOC SCRUTINY COMMITTEE - FINAL REPORT

RESOLVED: That the following be agreed in response to the final report of the Scrutiny Committee:

Scrutiny Recommendation	Executive decision
1 - Improve collaborative working across service areas and Directorates to allow for improved forward planning in Schools	Agreed
2 - Include in best practice guide for schools -'encourage year 6 pupils to cycle/walk to secondary schools on induction days to build pupil/parent confidence, in time for starting at secondary school' (Linked to Rec.10)	Agreed
3 - Instruct officers to investigate sources of sustainable funding for initiatives and incentives for future financial years	Agreed
4 - Instruct officers to investigate the introduction of a 'one-off' cycle allowance for use in purchasing a bicycle and equipment and/or a loan scheme for bicycles and equipment, in place of free bus travel for those that want it and are eligible	Agreed that options for stimulating the use of cycles to travel to schools be further investigated and that any revised strategy should seek to address cost issues for less well off children
5 - Reprioritise the work of Civil Enforcement Officers to allow for an increase in the amount of time they can spend enforcing the parking restrictions outside schools	Agreed
6 - Instruct Communities & Neighbourhoods Parking Services to investigate and provide a future report to the Executive on the use of a CCTV car and sharing the costs with other local authorities and/or	Agreed to note latest briefing from Neighbourhoods officers

public agencies	
7 - Revise council policy to ensure Development Control can only accept an STP in support of a school planning application if it adheres to the DfT minimum standards contained within the 'School Travel Plan Quality Assurance - Advice Note' issued by the DfT & DCSF in 2007. In cases where an STP does not meet those standards, instruct Development Control to make it a condition of planning consent, or successor documents.	Agreed
8 - Identify a clear strategy for resolving interdirectorate issues to ensure enforcement of conditions of planning consent relating to STPs	Agreed
9 - Include in best practice guide for school 'that a Travel Plan Champion be identified within the school' (Linked to Rec.10)	Agreed
10 - Transport Planning Unit to develop and issue a best practice guide for York schools, to include a toolbox of measures for schools to pick and choose from when producing/revising their STP	Agreed that this be progressed as resources allow.

REASON: In order to provide an appropriate response to the Scrutiny recommendations, taking into account the resources required.

8. REVIEW OF CASUAL PLAY OPPORTUNITIES - FINAL REPORT

RESOLVED: (i) That the recommendations of the Scrutiny Committee, as set out below, be approved:

- a) The introduction of a pilot scheme, by working with the new Taking Play Forward Strategic Board to:
 - identify three diverse areas within the 'area based service delivery' pilot area which would benefit from such a scheme;
 - identify all the relevant parties from within the Council, external organisations, and from within the

identified area of the City to participate in the scheme;

- draft a framework for the scheme for the Executive's consideration.

b) The encouragement of ward committees parish councils and residents' associations to promote the value of outdoor play and take up any opportunities for encouraging community buy-in to play opportunities in their locality.

REASON: In order to support the recommendations arising from this Scrutiny review.

9. RACE ONLINE 2012

RESOLVED: That consideration of this item be deferred until the next Executive meeting, on 1 February 2011.

REASON: To enable Officers to develop the report to give a wider perspective on the subject.

10. REVISED INCOME POLICY

RECOMMENDED: That Council approve the revised Income Policy at Annex A to the report, subject to the revision of paragraph 13 of the policy to remove the reference to planning fees as an example of charges set nationally by government.

REASON: To provide appropriate guidance in delivering value for money income arrangements across the organisation and to take account of potential changes that may enable councils to set their own planning fees.